

Technical Ministries Request Form

Event Information:

Event Name: _____

Sponsoring Group: _____ Church Affiliated School Affiliated For Hire

Person in Charge: _____ Phone: _____

Technical Contact: _____ Phone: _____

Date(s): _____ Time(s): _____

Audio:

Wireless Microphone

Background Music: On CD On Tape Cassette

Recording of Event Desired? Yes No

Music on Cues: On CD On Tape Cassette

Musicians: How Many? _____

What instruments will they be playing? _____

Singers: How Many? _____ Soloists: _____ Background Vocals: _____

Other Special Requirements: _____

Video Projection:

MediaShout Presentation

DVD Projection

PowerPoint Presentation

Special Requirements: _____

Special Stage Layout:

Yes No

(If Yes, provide information on blank stage layout)

Do you require Risers for the kids to stand on?

Yes No

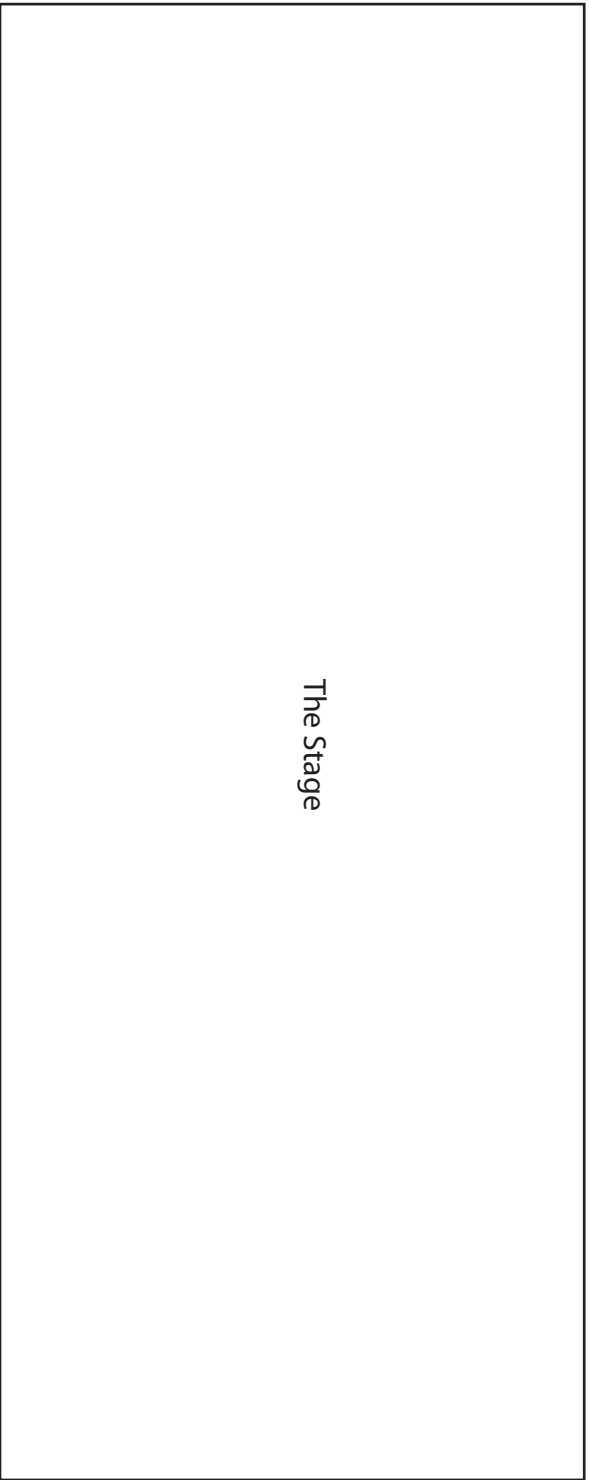
Special Lighting:

Yes Not Required (Standard room lighting is fine)

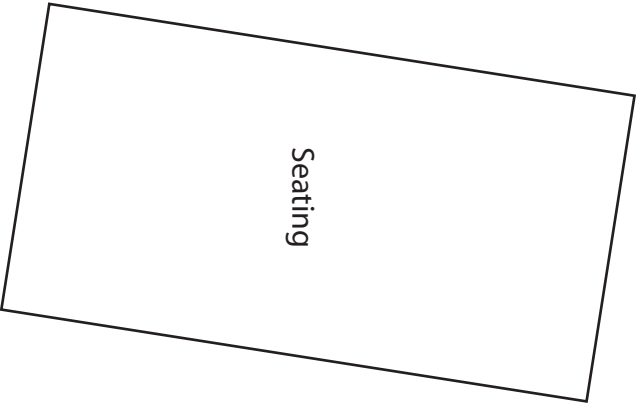
If Yes, Explain: _____

Photography:

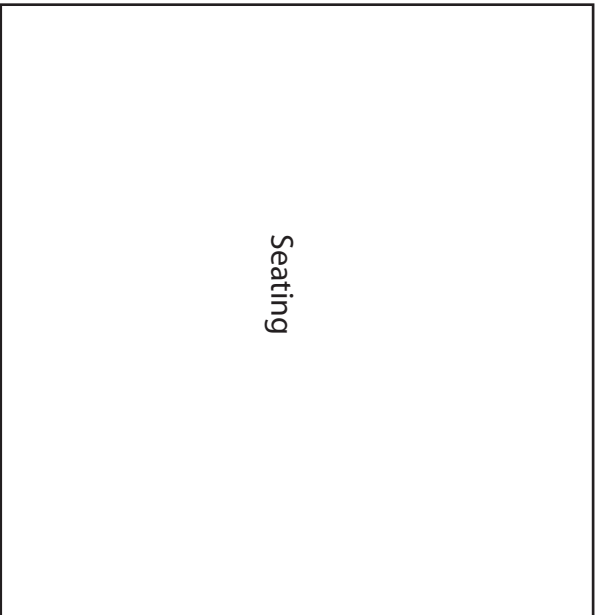
Yes No



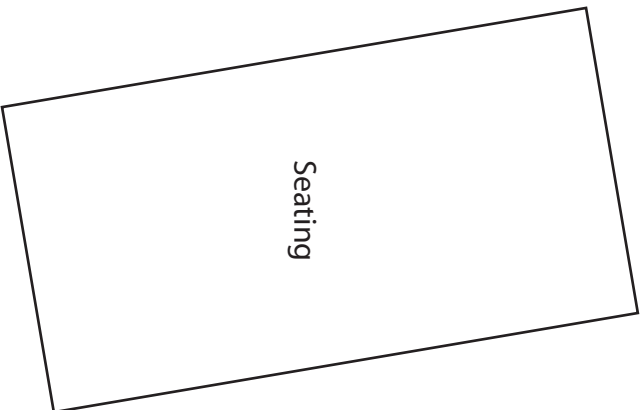
The Stage



Seating



Seating



Seating



Sound Booth